

新亞書院

學生宿舍申請須知

申請宿舍的學生應閱讀以下須知及有關文件後，向書院遞交網上申請表格，尚未完成及逾期遞交之申請，將不予受理。

1. 二〇二三至二〇二四年度住宿期

全年住宿期	2023年9月3日(星期日) - 2024年5月18日(星期六)
第一學期住宿期	2023年9月3日(星期日) - 2023年12月29日(星期五)
第二學期住宿期	2024年1月1日(星期一) - 2024年5月18日(星期六)

2. 申請日期#

符合申請資格的學生組別	申請日期	結果公佈日期
N-1 非本地畢業班	2022年10月18 - 31日	2022年11月30日
本地及非本地舊生	2023年4月3 - 16日	2023年5月12日
舊生上訴期	2023年5月13 - 26日	完成審議後
本地新生	2023年8月25 - 28日	2023年8月31日

暫定申請日期；請保留完成之網上申請表格副本，以便於覆核。

3. 申請程序

- 3.1 所有符合申請資格的學生必須透過網上表格遞交申請資料及有關證明文件，如適用。（請參閱Annexes I - IV）
- 3.2 申請人必須在申請期內提交所需的證明文件，否則會導致扣減有關宿分或延誤處理的情況發生。
- 3.3 申請人可在截止日期前不限次數遞交申請，但只有最後提交的申請會獲處理。截止申請期後，逾時申請或修訂要求概不受理。
- 3.4 申請人必須提供正確無誤的資料。申請人若蓄意提供虛假資料，其申請資格將被取消。

4. 申請結果公佈、宿生登記和上訴程序

- 4.1 申請結果將於指定日期以中大電子郵件通知及於書院網頁發佈。
- 4.2 獲派宿位的申請人必須填妥及交回電子郵件附上的宿生登記表格，以確認接納所分配之宿位。逾時未交者當放棄宿位論。
- 4.3 未獲分配宿位的申請人如認為處理程序有誤，可在收到申請結果通知後的十四日內提交書面申訴。有關結果將於完成審議後發送到申請人的中大電子郵箱。
- 4.4 有特殊需要入住學生宿舍的學生，包括健康/家庭原因，或其他未能反映於宿分的特別原因，可向學生輔導處申請酌情考慮。

5. 入宿安排

- 5.1 第一和第二學期住宿的入宿時間表詳列如下。學生應在入宿期內或根據其宿位通知書上註明的入住日期到所屬宿舍辦理入宿手續。否則，宿位將會被收回。

住宿期	入宿時間表
第一學期住宿	2023年9月3日(星期日) - 9月6日(星期三)
第二學期住宿	2024年1月1日(星期一) - 1月4日(星期三)

- 5.2 學生如需申請延遲入宿，需於入宿期前以書面電郵的形式提交申請及其理由至 nahostel@cuhk.edu.hk 作審核及安排。

6. 退宿安排

- 6.1 學生必須在相關退宿期限或之前完成退宿手續。延期退宿將被罰款。

住宿期	退宿期限
第一學期住宿	2023年12月29日(星期五) 下午5時正
第二學期住宿	2024年5月18日(星期六) 下午5時正

- 6.2 學生在退宿前必須清理房間內所有的個人財物。在住宿期終止後，房間內的個人財物將被清除或處理。書院將不會對此類個人財物的任何損毀或遺失承擔責任。

- 6.3 學生如有遺失或損壞任何宿舍物品，包括鑰匙或房間內的設備等，需作出賠償。

7. 宿舍相關費用*

2022/2023 年度住宿期	全年住宿期		第 1 學期住宿期		第 2 學期住宿期	
	雙人/ 三人房	特殊 三人房	雙人/ 三人房	特殊 三人房	雙人/ 三人房	特殊 三人房
宿舍費用 (HK\$)	15,368	10,250	7,684	5,125	7,684	5,125
保證金 (HK\$)	1,000	1,000	1,000	1,000	1,000	1,000
宿生會費 (HK\$)	40		20		20	

* 宿舍費用會因通脹等相關因素作不定時調整。

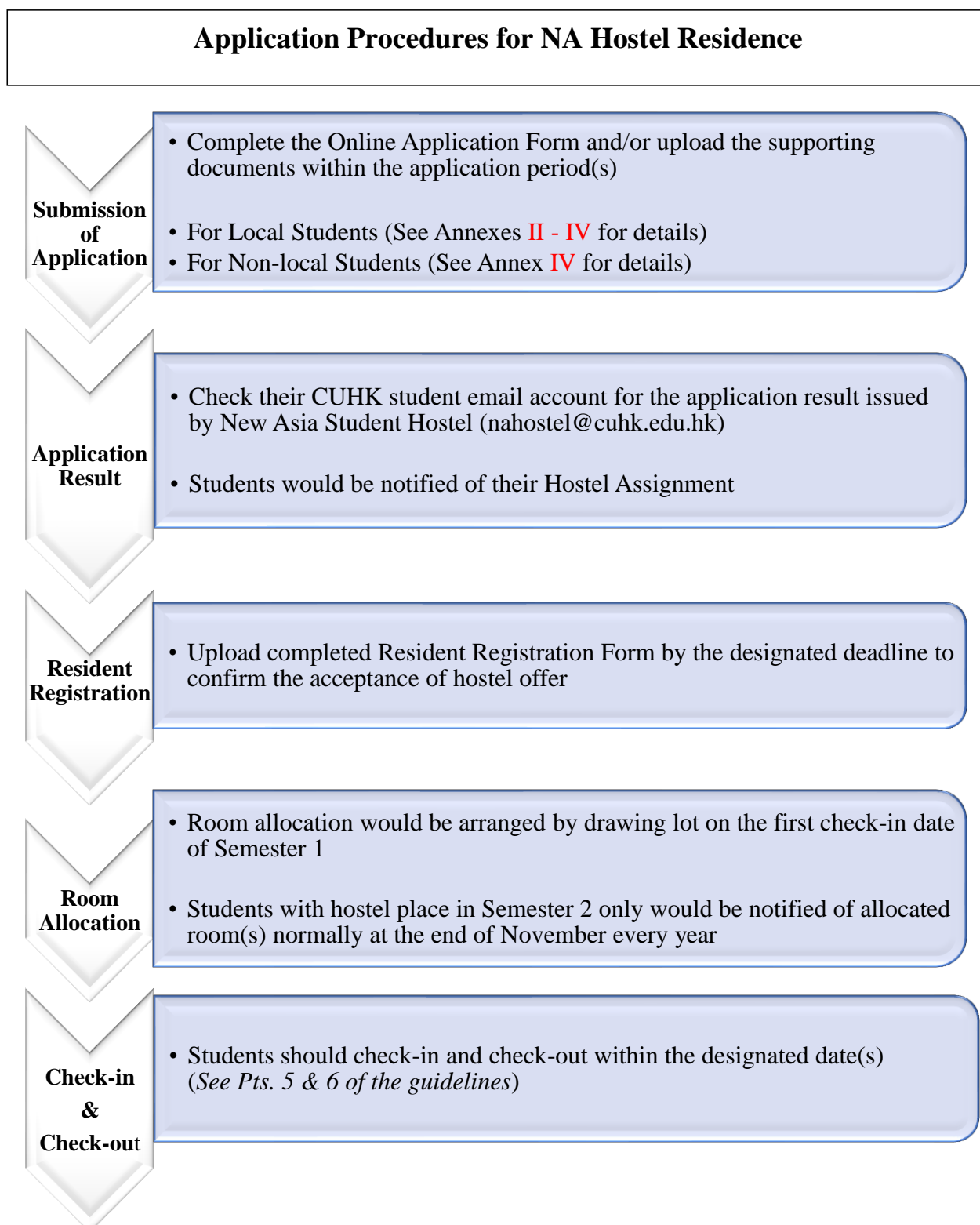
- 7.1 宿生會通過 CUSIS 收到每期宿舍費用的繳款通知。每次逾期繳款將被大學罰款。
- 7.2 宿生必須全數支付宿舍費用，除特別批准的情況外，所有費用均不予退還。
- 7.3 宿生在相關退宿期限後兩個月內，如無任何罰款，將會收到退還的保證金。宿生必須提供他/她的本地銀行儲蓄或支票賬戶資料作退款用途。

8. 個人資料的使用

在申請過程中收集的個人資料，只用作處理學生的住宿申請及僅供在必要時作相關數據統計。

所有附件只提供英文版本

Annex I



Enquiry email: nahostel@cuhk.edu.hk



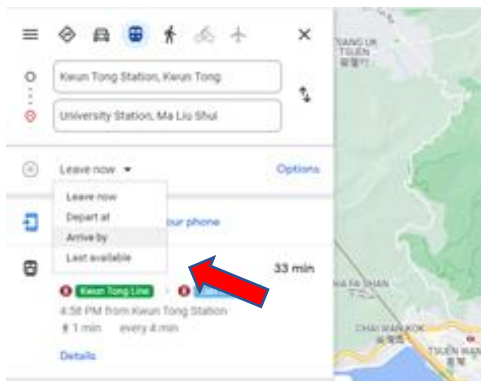
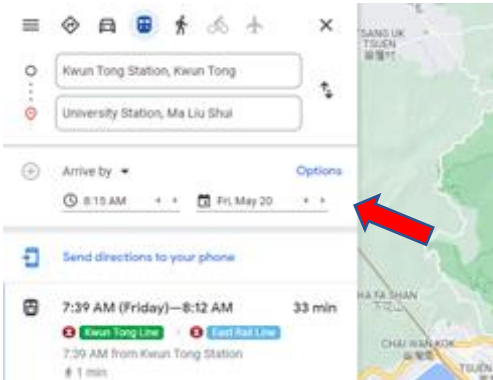
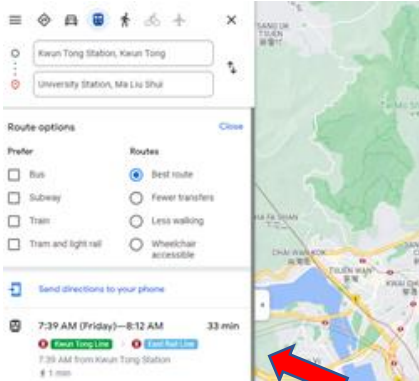
Hotlines: 3943 1584/ 3943 3740

*Student Hostel
New Asia College*

所有附件只提供英文版本

Annex II

User Guide for Using Google Map (Local Students Only)

<p>1. Visit the Google map of Hong Kong</p> 	<ul style="list-style-type: none"> • Logout from your Google account • Visit the website of Google map of Hong Kong: https://www.google.com.hk/maps/ • Click the icon of Route 
<p>2. Enter your starting point and destination</p> 	<ul style="list-style-type: none"> • Select the icon of public transport • Enter your starting point as <u>Home address</u> and destination as “University Station, Ma Liu Shui” • Select the arrival date and time
<p>3. Enter your arrival date and time</p> 	<ul style="list-style-type: none"> • Enter the designated arrival date and time announced for the application • Enter the designated arrival time and date for the application. (e.g. at 8:15am on 20 May 2022)
<p>4. Selection of route and travelling time</p> 	<ul style="list-style-type: none"> • Select the “Best Route” as your option • Available routes and travelling times are shown on the left panel • The shortest route will be considered for application • Capture the screen for upload

所有附件只提供英文版本

Annex III

Important Notes for Submission of Supporting Documents (Local Students Only)

❖ Proof of Residential Address

Types of Housing	Required Supporting Documents
Public Housing	<ul style="list-style-type: none"> ✓ Copy of the Tenancy Agreement with parents' names issued by Hong Kong Housing Authority/ Hong Kong Housing Society which should include: <ul style="list-style-type: none"> ➤ Page of Address ➤ Name list of Tenant and Family Member(s)
Private Housing	<p>Owned Property:</p> <ul style="list-style-type: none"> ✓ Copy of the latest Rating and Value Demand for Rates and Government Rent with parents' name(s) <p>Rental Property:</p> <ul style="list-style-type: none"> ✓ Copy of the latest Rental Agreement with parents' name(s)
Special Housing: Multi-tenanted or Subdivided Units/ Squatters/ Interim Housing, etc	<p>Cannot provide the Rating and Value Demand for Rates and Government Rent and/or Rental Agreement:</p> <ul style="list-style-type: none"> ✓ Copy of the latest utilities bill with parents' name(s); and ✓ a written self-declaration signed by both the student applicant and tenant**

**Sample of self-declaration (*#delete where inappropriate*)

I, xxx, am a current student of New Asia College, SID: XXXXXXXXX, my address of regular staying is xxxxxxxxxxxxxx. I declare that:

the usable area of xxxx sq. feet/ sq. meters; and

xx resident(s) of regular stay provided in my application are accurate and true information.

Any provision of false information may lead to disqualification of my application and/or disciplinary action.

Applicant's signature

I, xxx, confirm that I am xxx of applicant and the principal tenant of the above address. I declare that all information provided by the applicant is accurate and true information. I also understand any provision of false information may lead to harmful effect on student's development.

Principal tenant's signature

所有附件只提供英文版本

Annex III

❖ Usable Area Testimonial

For Owned Property

Method 1: Search via the website of Rating and Valuation Department (RVD)

1. Go to the website of Property Information Online from RVD:
https://www.rvdp.gov.hk/epayment/public/pihHome.do?req_locale=en_US
2. Enter below 2 items printed on the latest quarterly “Demand for Rates and Government Rent”
 - i. Assessment Number
 - ii. PIO Enquiry Code

2022年1月至3季度徵收差餉及地租通知書
JANUARY TO MARCH QUARTER 2022 DEMAND FOR RATES AND GOVERNMENT RENT

帳目編號 ACCOUNT NUMBER 888-10000-2173-1-20	最後繳款日期 LAST DAY FOR PAYMENT 31/01/2022	應繳總額 TOTAL AMOUNT DUE \$3,974.00	
---	--	--	--

登記繳納人姓名及通訊地址 REGISTERED PAYER'S NAME AND CORRESPONDENCE ADDRESS 「繳費單」商戶編號 “09”
“PPS”MERCHANT CODE

CHAN TAI MAN
8888 CHEUNG SHA WAN RD
CHEUNG SHA WAN MANSION
BLK 1
15/F FLAT A

附註：此項服務僅適用於私人住宅物業（鄉村式屋宇除外）。故此，非住宅物業並沒有物業資料查詢編號。

Remarks: This service is only applicable to private domestic properties (excluding village type houses). PIO Enquiry Code is not available for non-domestic properties.

物業單位地址或名稱 ADDRESS OR DESCRIPTION OF TENEMENT

8888 CHEUNG SHA WAN RD
CHEUNG SHA WAN MANSION
BLK 1
15/F FLAT A

SAMPLE

估價編號 ASSESSMENT NUMBER 888-10000-2173-0-J	物業資料查詢編號 PIO ENQUIRY CODE 1823-1823
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3. Press “Submit” button, then will have the usable area of unit

查詢結果:

交易參考編號 XXXXXXXXXXXXXXXXXX	資料提供日期及時間 2022年8月30日 10:33:36
估價編號 XXXXXXXXXXXXXXXXXX	最早發出入伙文件日期 1978年6月1日
物業地址或名稱 Flat XXX, X/F, XXXX Estate	
SAMPLE	
實用面積資料 (1平方米 = 10.764平方呎)	附註
實用面積: 34.7平方米	--
** 計算此物業的「實用面積」時，所採納的牆身厚度最多不超過230毫米。	

4. Capture the screen for upload

所有附件只提供英文版本

Annex III

❖ Usable Area Testimonial

For Rental Private Property

Method 1: Search via the website of Hong Kong Real Estate Agents (e.g., CENTALINE PROPERTY and MIDLAND REALTY)

1. Go to the website of Hong Kong Real Estate Agent
2. Enter the name of property, e.g., Amoy Gardens, in the search box
3. Find out the Estate Information and Select the property details such as Phase number, Block number, Floor number and Flat number in the part of Transaction History

Transaction History

Phase 3 Latest Trans. 1st Trans. (Since 1996)

Floor	In SFA				
4/F	1 356ft ² --	2 356ft ² \$2.74M 2012	3 322ft ² \$1.75M 2008	4 322ft ² \$5.35M 2022	5 356ft ² \$6.55M 2019
3/F	1 356ft ² \$2.23M 2010	2 356ft ² \$3.45M 2013	3 322ft ² --	4 322ft ² \$5.26M 2022	5 356ft ² --
2/F	1 356ft ² \$2.8M 2012	2 356ft ² \$3.8M 2016	3 322ft ² \$2.3M 1997	4 322ft ² \$5.28M 2020	5 356ft ² \$5.32M 2021
1/F	1 356ft ² \$2.96M 2011	2 356ft ² \$1.64M 2009	3 322ft ² \$5.2M 2018	4 322ft ² \$2.95M 2013	5 356ft ² \$1.07M 2006

Amoy Gardens ×

Phase 3 Block L 1/F 1
S.A. 356ft² GFA 480ft²

Total Trans. Records (2)

Trans. Date	Price	Price/ft ² (S.A/GFA)	Change
2011-05-30	2.56M	\$7,191 \$5,333	+59%
1996-12-10	1.61M	\$4,531 \$3,360	--

Searching for Amoy Gardens?

4. Capture the screen for upload

Method 2: Search via the website of Hong Kong Banks like HSBC and HANG SENG BANK

1. Go to the bank's website
2. Go to the page of Property Valuation
3. Enter the Zone, District, Name of Estate, Block/Building, Floor
4. Press "Get property valuation" button

HSBC Banking Accounts & Services | Borrowing Cards & Loans | Investing Securities & FX | Insurance Protection & Planning | Insights Analysis & Market Data | Offers Latest Rewards

Enter property details

Zone:

District:

Estate Name:

Block/Building:

Floor: Flat/Unit:

Get property valuation

Find out property value

Property Value

Address: Flat 1, 1/F, III Block/Tower L, Amoy Garden, Ngau Tau Kok, Kowloon

Valuation HKD: 5,000,000

Gross floor area (sq ft): 480

Saleable area (sq ft): 356

Property age (year/s): 37

Valuation date: 27 Sep 2022

5. Capture the screen for upload

所有附件只提供英文版本

Annex III

❖ Usable Area Testimonial

For Public Housing

Method 1: Request and collect the certificate letter of unit usable area issued by respective Estate Offices

Method 2: Search via the website of Housing Authority's Public Rental Housing Stock API Builder

1. Go to the webpage of Housing Authority:
https://data.housingauthority.gov.hk/psi/emms_ha_prhs.htm?dataset=ha_prhs&lang=en
2. Enter the Name of Estate and Name of Building/ Block, e.g. *Wo Che Estate and Hau Wo House*
3. Press "Get Result" button
4. Find out the Flat Number and Internal Floor Area

The screenshot shows a search interface with two rules defined:

- Rule 1: Estate English Name (dropdown) equal (dropdown) Wo Che Estate (text input)
- Rule 2: English Name of Block (dropdown) equal (dropdown) Hau Wo House (text input)

Buttons: + Add rule, X Delete, Reset, Get Result

API Query String:

```
https://data.housingauthority.gov.hk/psi/rest/criteriafilter/ha_prhs/en/json?qp=%20WHERE%20ESTATE_ENGLISH_NAME%20%3D%20'WO%20CHE%20ES'
```

Show 10 entries

Region Chinese Name	English Name of Block	Chinese Name of Block	Flat Number	Floor Number	Internal Floor Area (m2)
新界東	HAU WO HOUSE	厚和樓	1001	10	27.13
新界東	HAU WO HOUSE	厚和樓	1002	10	27.13
新界東	HAU WO HOUSE	厚和樓	1003	10	27.13

5. Capture the screen for upload

For Others Housing

Method 3: For special circumstances, the area proof cannot be provided with acceptable reason(s). Students should provide a self-declaration with explanation as a proof, e.g. Older village houses/ squatters.

Please refer to the sample of self-declaration in Annex I.

所有附件只提供英文版本

Annex IV

Important Notes for Submission of Supporting Documents
(Both Local and Non-local Students)

❖ **Proof of Extra-Curricular Activities**

<p>(A) General activities</p> <ul style="list-style-type: none"> ➤ Student Societies/ Organisations ➤ College Sports Teams ➤ Hall Associations <ul style="list-style-type: none"> ➤ Student/Departmental Societies ➤ University Sports Teams 	<p><u>Positions/ Scheme registered under New Asia College</u></p> <ul style="list-style-type: none"> ✓ Official lists of Committee Members should be provided by NA Student Union, MUA, ISA, NA Physical Education Unit and NA Hall Associations <p><u>Positions/ Scheme registered under CUHK</u></p> <ul style="list-style-type: none"> ✓ Students should obtain respective official list of Committee Members from Office of Student Affairs/ departments, then upload the list for application
<p>(B) Events of New Asia College</p> <ul style="list-style-type: none"> ➤ College Anniversary Celebration ➤ NA Night ➤ NA Singing Contest ➤ Orientation Camp ➤ Sub-Committee Members of Student Union <ul style="list-style-type: none"> ➤ Athletic Meet ➤ Happy Run ➤ Head's Trophies ➤ Swimming Gala <ul style="list-style-type: none"> ➤ Members of New Asia College Committee ➤ Graduating Class Executive Committee <ul style="list-style-type: none"> ➤ Walk for Green (at least 80 scores) 	<ul style="list-style-type: none"> ✓ Official lists of Members should be provided by NA Student Union <ul style="list-style-type: none"> ✓ Official lists of Committees/ Participants should be provided by Physical Education Unit <ul style="list-style-type: none"> ✓ Official lists of Committees/ Members should be provided by the College Office <ul style="list-style-type: none"> ✓ Students should provide the official proof of participation and attained scores
<p>(C) Residence with Non-local Freshmen in last year</p>	<ul style="list-style-type: none"> ✓ Records should be provided by the College Office

-- End --